

SUMMARY

Career-oriented B.Com student (Cost & Works Accounting) and CS Executive aspirant with strong grounding in accounting, taxation, and corporate law. Cleared CSEET and actively building practical skills in Tally, GST, Excel, and compliance. Seeking entry-level opportunities in Audit, Tax, Finance, or Corporate Compliance within a professional services firm where I can contribute, learn, and grow.

EDUCATION

Bachelor of Commerce (B.Com) – Cost & Works Accounting
Kaveri College of Arts, Science & Commerce, Pune – Savitribai Phule Pune University
Status: Second Year | SGPA: 8.55 (Consistent)

Company Secretary (CS) – Executive Programme (Pursuing)
Institute of Company Secretaries of India (ICSI)
• Cleared CSEET
• Core Subjects: Corporate Law, Tax Laws, Compliance Management

Higher Secondary (HSC) – Hujurpaga College of Commerce, Pune | 68.67%
Secondary (SSC) – Bharati Vidya Bhavan, Pune | 71.80%

TECHNICAL SKILLS

- Financial Accounting & Final Accounts
- Tally Prime with GST
- Direct & Indirect Taxation (Basics)
- MS Excel (Formulas, Tables, Basic Financial Analysis)
- Cost & Management Accounting
- Business Economics

PROFESSIONAL SKILLS

- Corporate Compliance & Documentation
- Analytical Thinking
- Attention to Detail
- Written & Verbal Communication
- Time Management & Professional Ethics

CERTIFICATIONS

- Tally Prime with GST
- Taxation (Basics)
- Management Accounting & Costing
- Excel & Finance Course – Infosys Springboard

PRACTICAL EXPOSURE AND ACADEMIC APPLICATION

- Prepared financial statements, ledgers, and vouchers using Tally Prime in line with basic accounting standards.
- Studied GST structure, return formats, and basic tax computation through certification modules.
- Analyzed corporate compliance, statutory filings, and governance requirements under CS Executive syllabus.
- Created Excel-based financial reports using formulas, tables, and basic analysis.
- Applied costing and management accounting concepts through academic case studies.

KEY ACHIEVEMENT

- Cleared CSEET (CS Foundation)
- Consistent 8.55 SGPA in B.Com
- Completed multiple accounting, taxation, and finance certifications