

SAYALI RAJENDRA KADU

Ramnagar Tukaram Ward, Wardha
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27/10/2004

EXPERIENCE

- CA. Nitin Mundada** 4/06/2025 - Currently working
Audit and Accounting
I gained hands-on experience in basic accounting, including day-to-day entries and voucher verification. I assisted in audit procedures such as checking supporting documents and preparing work papers. Additionally, I worked on ITR preparation by creating ITR summaries, reviewing client information, and supporting the team in filing Income Tax Returns.

EDUCATION

- LOK MAHAVIDYALAY, WARDHA.** 2020
S.S.C
76.60%
- NEW ENGLISH JR. COLLEGE, WARDHA** 2022
H.S.C
65.67%
- NAGPUR UNIVERSITY** 2025
Bachelors of Commerce
68%
- G.S COLLEGE OF COMMERCE, WARDHA**
Master of Commerce
Pursuing

SKILLS

- Data entry and Record keeping
- Audit documentation
- Ms-Excel
- Tally
- Typing
- Team Work & Collaboration
- Punctual
- Adaptable and Flexible

INTERESTS

- Dancing
- Drawing
- Listening music
- Badminton

LANGUAGE

- Marathi
- English
- Hindi

CERTIFICATE

- Certificate Program in Banking, Finance & Insurance (CPBFI)
- Certificate of "Employability Skill Training Program" by Naandi Foundation
- Certificate of "Social Media Executive" from National Skill Development Corporation