

BALRAJ M

SAP S4HANA FICO Trained Consultant

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PROFESSIONAL SUMMARY:

I am a diligent and enthusiastic B.Com graduate with a recent certification in SAP FICO. My background includes two years of hands-on experience as a Special Educator Intern and Assistant Occupational Therapist, where I developed strong skills in communication, teamwork, and problem-solving. I am passionate about applying my knowledge of finance and SAP to new challenges in the corporate world and am eager to contribute to a dynamic team.

OBJECTIVE:

- In depth knowledge of FI Organization structure.
- In depth knowledge of New G/L Ledger Accounts creation.
- In depth knowledge of Business Partner.
- Knowledge on Controlling.

CERTIFICATION AND TRAINING:

- ☐ Completed training on **SAP S4HANA FICO** Training with good knowledge and confidence to work as a Consultant, Support, and End User. (**S4HANA FI 2022**)

AREA OF EXPERTISE:

FINANCE:

- Configuration of Enterprise Structure and Assignment of organizational Units Fiscal year, COA, Posting Period, Open & Close FI periods, Tolerance groups, Document types and number ranges.
- Configuring NEW G/L CONCEPT, Document splitting, Leading Ledgers and Non-Leading Ledgers Parallel accounting system, FI/CO Real time integration.
- Creation of G / L Accounts, Cash Journals, House banks and Maintaining Field Status Variant and Posting Keys
- Creation of Supplier/Customer Accounts Groups ,Transaction Data posting (Invoice payment and Receipt postings)
- Creation of Business Partner.
- Asset Accounting
- FI-MM Intergration
- GST,Foreign Currency

CONTROLLING:

- Maintain the Controlling area, and Profit Centers
- Creation of Cost Centres and Definition of Cost Centre Hierarchy
- Definition of Internal Order and Planning, Order Masters, budgeting & Settlement Profiles

PROFESSIONAL EXPERIENCE:

Intern – Zenfotec Solutions Singasandra, Bengaluru, India | April 2025 – Present

- ❖ Completed a 6-month internship in SAP FICO.
- ❖ Learned basic skills in SAP FICO and supported team tasks.
- ❖ Improved my knowledge of Excel through daily work activities.

Company: Samaavesah Foundation

Duration: Jan 2023 to March 2025

Designation: OT Assistant Therapist and Special Educator Inter

Roles and Responsibilities: -

- Therapists in implementing individualized therapy plans for children with physical, sensory, and developmental challenges
- Assisted in conducting therapeutic activities to enhance fine motor, gross motor and sensory integration skills
- Assisted in developing and modifying Individualized Education Plans (IEPs) tailored to students with learning disabilities and behavioral challenges
- Conducted one-on-one or small group academic interventions focusing on literacy, numeracy, and functional skills
- Maintained accurate records of student performance and behavioral observations

ACADEMIC DETAILS:

COURSE DETAILS	UNIVERSITY/ SCHOOL	COURSE DURATION
B. Com	St. Francis De Sales college, Bangalore	2022
PUC	John Britto Hr Sec School, Hosur	2019
SSLC	John Britto Hr Sec School, Hosur	2017

TECHNICAL SKILLS:

- **SAP** : SAP-R/3 FI/CO & S4HANA FI 2022
- **Operating System** : Windows 10 & 11
- **Other Skills** : Email or Outlook, MS word, MS Excel

Declaration

The above-mentioned information is true and correct to the best of my knowledge and belief. If I am selected and given a chance to serve in your esteemed organization, I shall prove my best and ability to the entire satisfaction of my superiors.

Yours Faithfully
Balraj M