

Senior Accountant

Description

Are you an experienced accounting professional with a passion for accuracy, compliance, and financial strategy? FinTax24 is looking for a **Senior Accountant** to lead and manage day-to-day accounting operations, ensure tax compliance, and support financial planning for our growing client base.

As a Senior Accountant at FinTax24, you will play a key role in managing GST, TDS, and ITR processes, supervising junior accountants, and delivering high-quality financial services to clients across various industries. If you have strong knowledge of Indian taxation laws, attention to detail, and leadership skills — we want to hear from you.

Responsibilities

- Prepare and file accurate **GST returns, TDS statements, and Income Tax Returns (ITR)**.
- Handle **monthly, quarterly, and annual closing of accounts** and reconciliations.
- Supervise bookkeeping, journal entries, and **bank reconciliations**.
- Review and finalize **financial statements, MIS reports, and compliance documents**.
- Ensure timely filing of **ROC returns, MCA compliance**, and statutory audits.
- Manage and mentor junior accountants and interns, ensuring task quality and deadlines.
- Stay updated with **amendments in tax laws**, deadlines, and financial regulations.
- Use tools like **Tally, Zoho Books, QuickBooks, and Excel** for day-to-day accounting.
- Communicate effectively with clients for queries, document collection, and advisory.

Qualifications

- **B.Com / M.Com / CA Inter / MBA (Finance)** or equivalent qualification.
- Minimum **3-5 years of experience** in accounting, taxation, or financial compliance.
- Strong working knowledge of **GST, TDS, ITR**, and Indian accounting standards.
- Proficient in **Tally, Excel, Zoho Books**, and other accounting tools.
- Excellent analytical skills and attention to detail.
- Good communication and client-handling abilities.
- Ability to manage multiple deadlines and lead a small finance team.

Job Benefits

- Competitive Salary: Based on experience and qualifications.
- Learning Culture: Exposure to diverse industries and complex compliance

Hiring organization

FinTax24

Employment Type

Full-time, Intern

Beginning of employment

Immediate or within 2 weeks of selection

Duration of employment

12 Months*

Industry

Accounting And Taxation

Job Location

FinTax24, First Floor, 24 Square, Nr. Hotel Nandini, Bhavnagar Road, 364270, Palitana, Gujarat, India

Working Hours

09:00AM To 07:30PM (Monday to Saturday)

Date posted

October 18, 2025

Valid through

31.12.2025

work.

- Career Growth: Opportunity to move into a **Finance Manager or Tax Consultant** role.
- Work-Life Balance: Supportive environment with reasonable working hours.
- Professional Development: Access to training sessions, finance updates, and seminars.
- Recognition: Performance-based bonuses and awards.